Regional Conservatorium Grants Program Support Site Visit

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| MEETING DETAILS |  | |
| Purpose | Support the DoE to understand conservatoriums' business in action, diversity of communications, landscapes, demographics, socioeconomic factors and local issues.  Support regional conservatoriums individually as well as contributing to standard practices across all Regional Conservatorium Grants Program recipients. | |
| Dates and times |  |  |
| Location |  | |

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| AGENDA | Action required and notes | Addressed  Y/N |
| Program Performance Reports  KPMs analysis & data evidence |  |  |
| Governance / Operations  Reviewed policies and procedures |  |  |
| Music education and performance opportunities |  |  |
| Premises |  |  |
| Public school engagement |  |  |
| Promotional materials samples (DoE logo) |  |  |
| Tutor observation |  |  |
| Ensemble observation |  |  |
| Administration observation |  |  |
| Performance event (if possible) |  |  |
| Board meeting (if possible) |  |  |
| Local Issues |  |  |
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| ATTACHMENTS |  |
| Documents provided as evidence to be listed here | |

**DoE Representative**

Name: Position: Conservatorium Officer

Signature: Date:

**Conservatorium Representative**

Name: Position:

Signature: